



National
Wildlife Refuge
Association

NOMINATION FORM

The deadline for submission is November 15, 2011.

2012 Employee of the Year Award

This award recognizes outstanding work of the men and women employed by the NWRS. This award will be presented to a current refuge employee (other than a project leader) whose accomplishments in the evaluation categories outlined on the next page are judged to be the most outstanding of the candidates nominated. Because there many different disciplines in this category, the nominator must explain how the nominee exceeded their position description.

Nominee Name **and** Title: _____

Nominee's Mailing Address: _____

Nominee's Telephone Number: _____

Nominee's Email Address: _____

Refuge: _____

Refuge Mailing Address: _____

Refuge Telephone Number: _____

Refuge Manager: _____

Refuge Manager's Email Address: _____

Nominated By:

Name: _____

Title/Relationship to Nominee: _____

Mailing Address: _____

Email Address: _____

Telephone Number: _____

Date: _____

Describe the accomplishments and attributes of the nominee in each of the following evaluation categories. It is important to describe how the nominee exceeded her/his position description and work standards for their position. Attach additional sheets if needed.

Nominations that do not follow the outline below will be returned.

1. Commitment to conservation of our natural resources and refuge management that demonstrates:
 - a. Innovation.
 - b. Personal Dedication.
 - c. Effective Use of Job Talents.

2. Superior management and/or technical skills that have improved refuge management through:
(Address each of the following elements):
 - a. Positive Wildlife Response.
 - b. Cost Savings/Increased Efficiency.
 - c. Increase in the amount and/or quality of public participation.

3. Effectiveness in dealing with outside organizations and the public, as required by the nominee's position description, to promote a cooperative relationship between the community and the refuge.

4. A background that has demonstrated personal dedication to:
 - a. The cause of wildlife conservation.
 - b. The cause of refuge management and the mission of the Refuge System.

ADDITIONAL COMMENTS (Include any additional information that you feel would be helpful to the selection committee in their review of the various evaluation categories. Any documents enclosed with the nomination should be relevant to the specific evaluation criteria. Simple letters of endorsement that don't add substance to the nomination are discouraged.)